1. Opening Remarks and introductions

1.1 Attendance and Membership: On-line attendance via [www.t11.org/att](http://www.t11.org/att). All persons present are considered members of this meeting and may vote on issues. Attendance at this meeting does not count toward attendance at the T11 Plenary or T11.x Task Group Plenary.

1.2 Patents (see pages 1-3 of [http://www.incits.org/pat_slides.pdf](http://www.incits.org/pat_slides.pdf))

1.3 Anti-Trust: This meeting is being run under the policies of INCITS. The facilitator hereby makes reference to the anti-trust policies, defined in [http://www.incits.org/inatrust.htm](http://www.incits.org/inatrust.htm). In particular, there should be no discussion of these sensitive topics:

* Any company's prices or pricing policies;
* Specific R&D, sales and marketing plans;
* Any company’s confidential product, product development or production strategies;
* Whether certain suppliers or customers will be served;
* Prices paid to input sources; or
* Complaints about individual firms or other actions that might tend to hinder a competitor in any market.

This must be enforced by all participants as well as the officers and adhoc meeting chairs.

2. Approval of agenda

All

3. Review of past business

3.1 Approval of minutes (13-048v1)

3.2 Review of old action items

4. Scheduled business

4.1 FC-FS-4 modifications for incorporating 256B/257B transcoding (13-115v0)

5. Unscheduled business

5.1

6. Review of schedule

All

Last technical input - TBD

Target Letter Ballot - TBD

7. Review of Action Items

Smith

8. Next Meeting Schedule

Peterson

8.1 Next Plenary Week (Coeur d’Alene, ID)

9. Adjournment

Peterson