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**InterNational Committee for Information Technology Standards**  
INCITS Secretariat: Information Technology Industry Council (ITI)  
1101 K Street NW, Suite 610, Washington, DC 20005

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Date: October 31, 2011

Reply To: [Lynn Barra](#)

Phone: 202-626-5739

**To: INCITS TC, TG and SG Members and INCITS Executive Board**

**Subject: Nominations for the Annual INCITS Awards - Due by Monday, March 19, 2012**

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The INCITS Awards Program provides the opportunity for the INCITS community to acknowledge and recognize those participants that have provided technical expertise and exhibited effective committee management while participating in standards development activities. INCITS wants to recognize the achievements of the technical experts and encourage nominations from those who hammer out the agreements and write the standards.

**INCITS will recognize the individual achievements of members of the INCITS community at a reception and dinner on Monday, April 23, 2012, that is held during the Annual TC Officers Symposium in Chandler, AZ.** Nominations for seven of the eight categories are invited from all members as the INCITS Executive Board seeks to express its appreciation to the many experts who contribute to the technical work of INCITS. Recipients are selected by the INCITS Awards Committee and presented at the dinner.

**Submitting Nominations:**

Members are encouraged to submit nominations using the [nomination form](#) to Lynn Barra at [lbarra@itic.org](mailto:lbarra@itic.org). Each nomination must include the candidate's name, mailing address and email, the award sought for the candidate, and details of the candidate's achievements based on the criteria for nomination. Members are reminded that these are individual nominations and voting is not required.

**The deadline to submit nominations is Monday, March 19, 2012:**

Upon the close of the call for nominations, the INCITS Awards Committee will review the nominations and select the Award recipients who are invited to attend the reception and dinner to receive their awards and congratulations from the INCITS membership.

The names of previous award recipients are posted on the INCITS [Honor Roll](#). The 2012 awards are being presented in the following categories:

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**INCITS Chairman's Annual Award:**

This is an honorary award normally presented to one INCITS participant who has provided outstanding service to the INCITS organization through committee work or duties assigned by the INCITS Chair. This individual is selected by the INCITS Chair. The award is presented at the annual meeting by the INCITS Chair.

*This award is selected by the INCITS Executive Board Chair.*

Criteria for nomination:

- Provided outstanding service to the INCITS organization through committee work or duties assigned by the INCITS Chair
  - Assisted the Chair in progressing the work of INCITS during the term of the Chair
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### **INCITS Merit Award:**

This is an honorary award normally presented to no more than four participants who have demonstrated continuous support for the work of INCITS.

Criteria for nomination:

- Long-standing (10+ years) member of INCITS and/or INCITS Subgroup
  - Made a significant contribution to at least two international SCs or WGs in a technical contributor or leadership role
  - Demonstrated continuous support for the work, goals, principles, policies and procedures of INCITS
  - Provided support to the Secretariat in progressing the administrative work of INCITS
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### **INCITS Service Award:**

This is an honorary award normally presented to no more than four participants who have provided outstanding service to the INCITS organization through committee work or duties.

Criteria for nomination:

- Provided outstanding service to the INCITS organization through committee work or duties during the past year
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### **INCITS Gene Milligan Award for Effective Committee Management:**

This is an honorary award normally presented to no more than two INCITS members holding an officer position within INCITS Subgroups who have provided outstanding leadership to the subgroup in its national and/or international work, have demonstrated proficiency in achieving consensus in the national and/or international arenas, and have followed the approved procedures in an exemplary fashion.

Criteria for nomination:

- Provided leadership to the subgroup in its national and/or international activities
  - Demonstrated skill in achieving consensus in the national and/or international arenas
  - Followed the approved procedures in an exemplary fashion
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### **INCITS Award for Technical Excellence:**

This is an honorary award normally presented to no more than four participants to recognize their technical contributions and dedication to the technical program of work. This award is presented with the concurrence of the TC officers.

Criteria for Nomination:

- Minimum of three years of participation in a TC
  - Visible significant technical contributions to the work of the TC, nationally *or* internationally
  - Concurrence of the TC officers
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### **INCITS Award for Exceptional International Leadership:**

This is an honorary award normally presented to no more than two participants for their exceptional leadership of an international committee.

Criteria for Nomination:

- At least four years of continuous leadership of an international working group or subcommittee
  - Tangible results in the form of published International Standards or Technical Reports
  - Timely completion of projects
  - Chairing of meetings in which the views of National Bodies and their experts are given due consideration
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### **INCITS Team Award:**

This is an honorary award normally presented to no more than two teams of participants who have provided outstanding service to the INCITS organization for work done on a single specification, standard, or other form of project, within one TC.

Criteria for Nomination:

- Outstanding teamwork in rapidly progressing the subgroup's national and/or international activities around a single specification, standard or other form of project, and within one TC
  - Demonstrated skill in developing technically sound standards
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### **INCITS Lifetime Achievement Award:**

This is an honorary award normally presented to no more than one INCITS participant annually, who has demonstrated a long-time commitment to INCITS and its national and international standardization activities.

Criteria for Nomination:

- Long standing (10+ years) participation in INCITS and/or INCITS Subgroup
- Demonstrated continuous and outstandingly effective support for the development of standards
- Meeting two or more of the following requirements:
  - Long-standing (10+ years) participation in INCITS as an officer of an INCITS board, TC or TG;
  - Long-standing participation (10+ years) in INCITS as a technical editor or key contributor
  - Recipient of two or more INCITS awards
  - Long-standing participation (10+ years) in international standards development.