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**InterNational Committee for Information Technology Standards (INCITS)**

Secretariat: Information Technology Industry Council (ITI)

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To: INCITS/Brain Computer Interfaces

Reply To: [Jennifer Garner](#)

**Subject: Final Follow-Up to INCITS LB8490 – Appointment of Erin Bournival as Chair of INCITS/Brain Computer Interfaces – Training Due February 1, 2023**

**Due Date: February 1, 2023**

Action: As required by INCITS procedures, for a new officer that has not previously held the officer position appointed or elected to, training shall be required within three months of approval or appointment - not later than the date indicated above.

INCITS LB8490 – Appointment of Chair of INCITS/Brain Computer Interfaces closed on October 28, 2022. Erin Bournival received the required level of support (majority) to secure appointment for a first term as Chair of INCITS/Brain Computer Interfaces. Erin's first term begins immediately and will expire in November 2025.

As required by INCITS procedures, for a new officer that has not previously held the officer position appointed or elected to, training shall be required within three months of approval or appointment. As Erin Bournival has been appointed to her first term as Chair of INCITS/Brain Computer Interfaces, She must receive INCITS Officer Training not later than February 1, 2023.