

# The InterNational Committee for Information Technology Standards INCITS

## Standardization Work

Tips and Best Practices (for the ISO/IEC world)

# ISO/IEC Projects

- How to start a new ISO project
  - Three golden rules: Socialization, Socialization, Socialization
  - **New Form 04** (48 months' timeframe removed): for IS and TS only
  - New Project in a Joint WG (JWG): ISO-ISO; ISO or IEC-JTC1; ISO-IEC
- PWI
  - What it is... and what it is not
  - discrepancies between ISO and IEC regarding a TR from a PWI)
- TS
  - Why a TS... And when?
  - Duration: 6 year “recommended”
- TR
  - What is a TR?
  - What is not a TR
  - Copyright and publication authorizations: watch out!!!!

# Management of existing projects

- PWI:
  - Studying period
  - time management
- CD ballot (changes)
  - This is no longer a voting ballot!!
  - Change to the Ballot question
- DIS ballot (changes)
  - A second ballot (of a shorter duration, 8 weeks) can be requested
- TS: the escape route...
- Last resort 9 months extension for project approaching the timeline

# Meeting Management and Organization

- JTC1 SD 19 Meetings (new **due dates** and **guidance for Virtual and Hybrid** meetings)
  - Some discrepancies with the ISO supplement
- JTF TMB/SMB (ISO/IEC) paper on New Normal
- Hybrid meetings: few things to know
- A JTC1 Ad Hoc is providing guidance on collaborations across domains. New SD 15 Liaisons

# ISO Tools and Useful Webpages

- Online Browsing Platform (OBP)
  - “Access the most up to date content in ISO standards, graphical symbols, codes or terms and definitions. Preview content before you buy, search within documents, and easily navigate between standards”
  - <https://www.iso.org/obp>
- ISO Digital Learning Platform
  - “Access a wide range of digital learning solutions on standardization and selected business skills. Study at your own pace from anywhere in the world. We will be regularly adding new content, so watch this space for updates.”
  - <https://learning.iso.org/>

# Questions



Thank you