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InterNational Committee for Information Technology Standards (INCITS)

Secretariat: Information Technology Industry Council (ITI)

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To: INCITS/Smart Cities
INCITS Executive Board

Reply To: [Jennifer Garner](#)

Subject: Final Follow-Up to INCITS LB7646 – Appointment of Chuck Evanhoe as Chair of INCITS/Smart Cities – Training Due March 1, 2022

Due Date: March 1, 2022

Action: As required by INCITS procedures, an appointed INCITS Subgroup officer must attend INCITS Subgroup Officer Training within one year of their appointment - not later than the date indicated above.

INCITS LB7646 - Appointment of Chair of INCITS/Smart Cities closed on March 22, 2021. Chuck Evanhoe received the required level of support (majority) to secure appointment for a first term as Chair of INCITS/Smart Cities. Chuck's first term begins immediately and will expire in March 2024.

As required by INCITS procedures, an appointed INCITS Subgroup officer must attend INCITS Subgroup Officer Training within one year of their appointment. As Chuck Evanhoe last received training on June 12, 2019, he must receive INCITS Officer Training within one year of his appointment - not later than March 1, 2022.