### Executive Board

Applications for Executive Board membership shall be made in writing to the INCITS Secretariat. Applicants shall state their reasons for interest and their organization's interest category, using the list defined below.

Applications for membership in an Executive Board Committee (and notifications of membership changes, such as the designation of representatives or interest categories) shall be made either in writing to the INCITS Secretariat and the Executive Board Chair, or through the INCITS Committee Management System (ICMS).

ANSI accreditation requires that the consensus body (the Executive Board) not be dominated by any single interest category, individual or organization. No test for dominance in the Executive Board is required unless it is claimed in writing by a directly and materially affected party that a single interest category, individual or organization dominated the standards development process.

ANSI accreditation requires the standards development process to have a balance of interests. Participants from diverse interest categories shall be sought with the objective of achieving balance. If a consensus body lacks balance in accordance with the historical criteria for balance[[1]](#footnote-1), and no specific alternative formulation of balance was approved by the ANSI Executive Standards Council, outreach to achieve balance shall be undertaken.

1. See ANSI Essential Requirements, 2.3 “Balance”: *Historically, the criteria for balance are that a) no single interest category constitutes more than one-third of the membership of a consensus body dealing with safety-related standards or b) no single interest category constitutes a majority of the membership of a consensus body dealing with other than safety- related standards.* [↑](#footnote-ref-1)