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## eb-2020-00437

Date: September 1, 2020

To: INCITS Community, INCITS Executive Board, Interested Parties and Prospective Members

Reply To: [Lynn Barra](#)

Subject: **New Technical Committee INCITS/Data Usage (US TAG to JTC 1/SC 32/WG 6 – Data Usage) – Call for Members and Notice of September 22, 2020 Organizational Meeting**

Action: The new Technical Committee, INCITS/Data Usage, was established by the INCITS Executive Board to serve as the US TAG to JTC 1/SC 32/WG 6 – *Data Usage*. To join this technical committee, please see the membership details below.

RSVPs for the meeting should be submitted to Lynn Barra ([Lbarra@itic.org](mailto:Lbarra@itic.org)) as soon as possible.

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**Background on Establishment of INCITS/Data Usage** – At the August 31 – September 1, 2020 INCITS Executive Board meeting, a new Technical Committee, INCITS/Data Usage, was established to serve as the US TAG to JTC 1/SC 32/WG 6 on Data Usage that was formed at the August 2020 JTC 1/SC 32 Plenary:

*Terms of Reference:*

1. *Serve as a focus for JTC 1's Data Usage standardization program.*
2. *Develop standards in the area of Data Usage, including the two foundational standards on "Guidance for Data Usage" and "Terminology and Use Cases".*
3. *Excluded are domain specific Data Usage deliverables, such as those within the scope of other JTC 1 entities.*
4. *Identify gaps in Data Usage standardization for consideration and propose potential new work for the relevant JTC 1 Subcommittees.*
5. *Identify JTC 1, ISO, IEC and external organization entities that are developing standards and related materials that contribute to Data Usage, and for each entity investigate ongoing and potential new work.*
6. *Develop and maintain a list of existing Data Usage standards produced and standards development projects underway within JTC 1 Subcommittees.*

*Assignment of projects to SC 32/WG 6: NP 5207, Data usage – terminology and use cases and NP 5212, Data usage – Guidance for data usage.*

*Convenor: Ian Opperman (Australia)*

**Organizational Meeting – September 22, 2020.** The organizational meeting of INCITS/Data Usage will be held electronically via Zoom on September 22, 2020 (12:00 PM to 4:00 PM (Eastern) / 9:00 AM to 1:00 PM (Pacific)). The agenda, related documents and instructions for joining the Zoom meeting will be distributed on September 8 to organizational representatives that have requested membership on the new committee.

**Membership – US experts to JTC 1/SC 32/WG 6 Data Usage must be members of the US TAG, INCITS/Data Usage.**

Membership in INCITS is open to all directly and materially affected parties who return a signed INCITS Membership Agreement and pay the applicable service fees (no cost for FY 2020 and FY 2021). To comply with ANSI requirements, while all parties may participate in the discussion, only those organizations that are US National Interested Parties in the US may vote to establish a US position on TAG matters. A US National Interested Party is one of the following entities directly and materially affected by the relevant standards activity:

- an individual representing a corporation, or an organization domiciled in the US (including US branch offices of foreign companies authorized to do business in one or more states as defined by the relevant US State's Corporation law);
- an individual representing a US federal, state or local government entity; or
- a US citizen or permanent resident.

**The first two-years of membership (FY 2020 and FY 2021) on this new TC, INCITS/Data Usage, will be free – participation is available at no cost. Regular service fees will be assessed starting in FY 2022.**

**Important** - All organizations that request voting membership using the online application (<https://standards.incits.org/kcpm/signup>), return a signed copy of the [INCITS membership Agreement to agreement@standards.incits.org](mailto:agreement@standards.incits.org) and attend the first or the second meeting will attain voting rights immediately. Advisory (non-voting) members must also submit a membership application via the online membership form and return a signed INCITS Membership Agreement. Others in attendance will be recorded as guests.

The committee will operate under the ANSI-accredited procedures for the InterNational Committee for Information Technology Standards (INCITS); (see [INCITS Organization, Policies and Procedures](#)). Additional information can also be found at <http://www.INCITS.org> and <http://www.incits.org/participation/membership-info>.