

**From:** [Steve Wilson](#)  
**To:** [Tom Palkert](#)  
**Cc:** [Craig](#); [Lynn Barra](#); [Rachel Porter](#)  
**Subject:** Letter Ballot Jeopardy  
**Date:** Monday, August 06, 2018 5:04:17 PM

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Dear Macom,

Macom is hereby informed that the records in ICMS for INCITS/T11 - Fibre Channel Interfaces show that none of designated representatives (those listed on the ICMS roster) voted on two of the last three ballots of the group.

Your participation in the work of the committee is appreciated and we look forward to your continued participation in the future. However, please note that unless at least one of the designated representatives casts a vote on the next ballot, the organization will lose voting status membership in the committee.

For details regarding open or closed ballots, you can:

- \* Contact the committee Chair,
- \* Visit the group page at <https://standards.incits.org/apps/org/workgroup/t11> for information.

Note: All ballots are emailed to members when they open. Email reminders are sent to members that have not cast a vote.

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For reference, the rules under which the committee operates are documented in the INCITS Organization, Policies and Procedures document stating the following:

#### 3.8.4 Termination of Membership

##### 3.8.4.2 Technical Committees, TGs, and SGs

Voting Members of the TCs, TGs and SGs shall be warned in writing upon failure of the organization to:

1. attend two out of three successive meetings. If they are not represented at the next meeting, the organization is converted to Advisory status; or
2. return two out of three successive non accelerated LBs. If the next non accelerated LB (identified by LB number) after the warning is not returned, the organization is converted to Advisory status.

Voting and advisory memberships shall be canceled by the INCITS Secretariat for failure to pay appropriate service fees within the time specified by the INCITS Secretariat.

An organization that has had its voting membership converted to Advisory status or terminated may re-establish membership in accordance with Sections 3.7, Application for Membership, and 3.8, Categories of Membership. If this membership is re-established within the same billing period and the organization has paid its fee, no new service fee shall be assessed.

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An organization that has had its voting membership terminated may re-establish membership in accordance with the INCITS Organization, Policies and Procedures. If this membership is re-established within the same billing period and the organization has paid its fee, no new service fee shall be assessed.

##### Section 3.8.1.3 TCs, TGs, and SGs

An organization may be a member of a particular TC or a TG without regard to membership in any other IOE.

Voting membership in TCs, TGs, and SGs is open to all directly and materially affected parties that meet attendance and voting requirements and pay the designated service fee(s).

A representative of a prospective voting member shall initially attend a meeting of the TC, TG, or SG without voting privileges and reaffirm interest in the work of the TC, TG, or SG. Voting privileges become effective with attendance at one of the next two successive meetings and receipt by the Secretariat of the applicable fees for the membership year. For a new TC, TG, or SG, all attendees at the formation meeting or second meeting shall be considered voting members, subject to the rules in Section 3.8.2, Limits on Voting Membership.

An organization with voting membership shall appoint one and only one principal representative and may appoint one or more alternate representatives.

In order to comply with ANSI requirements, while all parties may participate in a discussion of U.S. positions, only those organizations which are a U.S. National Interested Party may vote to establish a U.S. position on TAG matters.

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The complete copy of the INCITS Organization, Policies and Procedures can be found at <http://www.incits.org/policies>.

This jeopardy notice was sent by an automated system. If you believe this notice was sent in error or you have any questions, please contact the chairman of the committee or the INCITS Secretariat at [lbarra@itic.org](mailto:lbarra@itic.org).

Sincerely,

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*Steven Wilson*

*INCITS TC T11 Chairman*

*Director, Technology and Standards*

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